
Regional Coordinator Position Description

Introduction

NZACS Executive see value in Christian Schools, in each of the five regions of NZ, building relationships that will support and grow Christian Schooling. The five regions are:

- Northland
- Auckland
- Mid North Island
- Lower North Island
- South Island

It is important each region has a coordinator to encourage principals to meet on a regular basis for mutual encouragement and growth. They may also encourage senior leaders and teachers to meet, depending on their local context and specific needs.

NZACS Regional Coordinators Role Description

A regional coordinator has the following responsibilities:

- Set dates for meetings (at least three a year)
- Set agendas, which will typically include items such as:
 - Devotions
 - PLD
 - 'What's on top'
 - Current educational issues, local or national
 - Sabbatical presentations
- Chair meetings
- Share information and facilitate communication between schools and between the NZACS Executive and schools
- From time to time attend NZACS exec meetings
- Submit an annual regional report for the AGM
- Attend the AGM if possible
- In some regions, the coordinator has functioned in a pastoral role, but this function will be unique to each region.
- Manage finances

The NZACS Exec propose that the coordinator's role is ordinarily a two-year term and that coordinators may run for any number of concurrent terms. Rotating the role grows leadership capacity and shares the administrative load. Concurrent terms are good for continuity and is also sometimes necessary due to lack of nominations.

NZACS Executive Support

- Each region is supported financially to hold meetings. The money given can support release, travel, catering, PLD, invited guests from other schools (eg; leaders from other NZACS schools) or other such expenses.
- The regional coordinator will be advised of their annual budget at the beginning of each year, and advised of their budget vs expenditure mid-year.
- GST receipts and/or invoices need to be supplied to the secretary, in order for reimbursements or payments to suppliers to be made.